

INSTRUCTIONS

Please complete all sections on all 3 pages. Please PRINT all information. Mark "N/A" in blanks that do not apply.

RESIDENTIAL RENTAL APPLICATION

APARTMENT SIZE REQUIRED: <input type="checkbox"/> Bachelor <input type="checkbox"/> 1 Bedroom <input type="checkbox"/> 2 Bedroom <input type="checkbox"/> 3 Bedroom <input type="checkbox"/> Townhouse <input type="checkbox"/> Basement					
Building Address : _____		Unit #: _____	Rental Rate: \$ _____ Includes Parking: Y / N	Parking additional charge: \$ _____	# Indoor _____ # Outdoor _____
Electricity _____ Gas _____ Water _____ (Indicates payment responsibility, [T]enant or [L]andlord)		Lease Term: _____	Smoking permitted: Y / N	Locker additional charge: \$ _____	Commencement date _____
PERSONAL INFORMATION – MUST BE ACCOMPANIED BY PHOTOCOPY OF DRIVERS LICENSE					
APPLICANT'S Full Name:				H. Phone #:	
First _____ Initial _____ Surname _____				W. Phone #:	
				Email address:	
SIN (Optional)		Date of Birth		Emergency Contact:	
CO-APPLICANT'S Full Name:				H. Phone #:	
First _____ Initial _____ Surname _____				W. Phone #:	
				Email address:	
SIN (Optional)		Date of Birth		Emergency Contact:	
OTHER RESIDENTS (TO BE USED FOR EMERGENCY PURPOSES ONLY)			RELATIONSHIP		AGE (Optional)
1. _____			_____		_____
2. _____			_____		_____
3. _____			_____		_____
RESIDENTIAL & PERSONAL HISTORY					
Present Address:			How long there:		Rent amount
Landlord		phone #	Reason leaving:		
Previous Address:			How long there:		Rent amount
Landlord		phone #	Reason leaving:		
Previous Address:			How long there:		Rent amount
Landlord		phone #	Reason leaving:		
Have you ever been evicted? (details): _____		Pets (type & weight): _____	Have you been convicted of a crime? _____ If so, details of the offence: _____ Have you ever filed for bankruptcy? _____		
INCOME INFORMATION					
APPLICANT'S Income Information					
Status: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Student <input type="checkbox"/> Retired <input type="checkbox"/> Other					
Employer or income source			<input type="checkbox"/> Current <input type="checkbox"/> Previous		Length of time at this income source:
Employers or income source Address					
Supervisor / Caseworker			Phone #		Net income per week \$ _____
CO-APPLICANT'S Income Information					
Status: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Student <input type="checkbox"/> Retired <input type="checkbox"/> Other					
Employer or income source			<input type="checkbox"/> Current <input type="checkbox"/> Previous		Length of time at this income source:
Employers or income source Address					
Supervisor / Caseworker			Phone #		Net income per week \$ _____
(CONTINUED ON OTHER SIDE)					

REFERENCES

Bank Reference	Address	
Chequing Acct #	Savings Acct #	
Credit Reference	Credit Acct #	
Address	Phone #	
Personal Reference	Address	Phone #

LOANS

INSTITUTION	ADDRESS	MONTHLY PMT.	BALANCE
1.			
2.			
3.			

AUTOMOBILES

MAKE / MODEL	YEAR / COLOR	LICENSE PLATE NUMBER	PROVINCE
1.			
2.			

OTHER INFORMATION

In Case of Emergency Contact:	Phone #
Address	Relationship

NOTE: Upon approval of this rental application by the landlord, a binding agreement shall be created between the parties who shall immediately enter into a tenancy agreement on these same terms on the standard Ontario government lease form. Upon such approval, a last month's rent deposit of \$ _____ shall be paid forthwith (if it has not already been paid). Upon such approval, the last month's rent deposit shall be applied as security towards the payment of the last month's rent. However, If this rental application is not approved, any rent deposit (if it has been already paid) shall be returned forthwith less a non-refundable application administration fee of **\$ 25.00**. It is agreed that once this application has been approved, the last month's rent deposit may be held by the landlord as security against rent whether or not a signed tenancy agreement is entered into or whether or not the tenant moves into the rental unit, and that the deposit may be applied as rent provided that the rental unit has not been re-rented prior to the anticipated commencement date as above.

Upon execution of the tenancy agreement, the tenant(s) shall be required to pay the rent for the first month of the tenancy prior to the commencement date of the tenancy. The tenant's right to occupy the rental unit does not commence until such time as all required payments have been made and until the tenant has transferred responsibility for utilities to his/her own name if required as above.

In for any reason, the landlord is unable to give possession of the rental premises on the commencement date of the lease term, the landlord shall not be subject to any liability to the applicants and shall give possession to them as soon as the landlord is able to do so with the rent abated until such time, and this will not affect the validity of the tenancy agreement, the obligations of the parties, nor shall it be construed as extending the term of the agreement.

A pre-paid deposit of the last months' rent in the amount of \$ _____ was paid on the _____ day of _____.

Said deposit was paid to the landlord by: Cheque / Cash /Money Order / VISA / MC / Debit. This deposit will be applied as follows:

Pre-paid Last Month's Rent: \$ _____ Key/Fob/Card Deposit: \$ _____ First Month's Rent: \$ _____

Balance to follow: \$ _____ payable as _____ on or before _____.

<input type="checkbox"/> Co-Resident	Final Building & Apt. #: _____	_____	_____
<input type="checkbox"/> Bank <input type="checkbox"/> Chequing			
<input type="checkbox"/> Saving <input type="checkbox"/> Credit <input type="checkbox"/> Loans	Date of Occupancy: _____	_____	_____